

## NOTICE OF THE 23<sup>RD</sup> ANNUAL GENERAL MEETING

NOTICE is hereby given to all the Members of Eastern Bank Limited (EBL) that the 23<sup>rd</sup> Annual General Meeting (AGM) of the Company will be held on Tuesday 31 March, 2015 at 10.30 A.M. at Unique Trade Centre (UTC), Convention Hall (Level-5), 8 Panthapath, Kawranbazar, Dhaka-1215 to transact the following Agenda:

### : AGENDA:

01. To receive, consider and adopt the Profit & Loss Account of the Company for the year ended 31 December, 2014 and the Balance Sheet as at that date together with the Reports of the Auditors and the Directors thereon.
02. To declare the Dividend for the year ended 31 December, 2014 as recommended by the Board of Directors.
03. To elect Directors.
04. To appoint the Auditors of the Company for the term until the next Annual General Meeting and to fix their remuneration.

By order of the Board of Directors



**Safiar Rahman, FCS**  
SEVP & Company Secretary

Dated: Dhaka  
1 March 2015

### NOTES:

- The Board of Directors recommended for payment of **20% (Twenty Percent) Cash Dividend** on the profit of the Bank as at the close of business on 31 December 2014.
- The '**Record Date**' in lieu of Book Closure will be on **Wednesday, 11 March 2015**. The Shareholders whose names would appear in the Register of Members of the Company and/or in the Depository on the 'Record Date' (11 March 2015) will be eligible to attend the 23rd AGM and entitled to Cash Dividend as mentioned above.
- A Member eligible to attend the Annual General Meeting is entitled to appoint a Proxy to attend and vote on his/her behalf. The Proxy may not be a Member of the Company. Forms of Proxy, duly stamped, must be deposited at the Registered Office of the Company at least 48 hours before the time fixed for the Meeting.
- Annual Report, Attendance Slip and Proxy Form along with the Notice are being sent to all the Members by Post/Courier Service. The Members may also collect the Proxy Form from the Registered Office of the Company.
- **No Gift/Gift Coupon/Food Box** etc. to be distributed at the 23rd AGM, in compliance with the Bangladesh Securities and Exchange Commission's (BSEC) Circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013.
- **Hon'ble Members are requested to update their respective BO Accounts with 12 Digits Taxpayer's Identification Number (e-TIN) through Depository Participant (DP) latest by 10 March 2015, failing which Income Tax at Source will be deducted from payable Dividend @ 15% (Fifteen Percent) instead of @ 10% (Ten Percent) as per amended IT Ordinance-1984 under Section 54.**
- **Hon'ble Members are also requested to update their Bank Accounts Number, Address, Cell No and e-mail Address through Depository Participant (DP) latest by 10 March 2015.**